



Child Pick-up Policy

Our school must release your child only to the adult(s) for whom written authorization has been given. An adult is a person 18 years of age or older. This information is on your child's emergency card in addition to being listed below. The child may also be released to an adult for whom the child's parent or guardian has given verbal authorization to a staff member.

We cannot refuse to release a child to a parent or legal guardian without prior court orders, such as custody orders or protection orders.

If a person arrives to pick up a child who appears to be under the influence of drugs or alcohol whether that adult is driving or not, our school must immediately report such an observation to police or social services pursuant to 12 CCR 2509-8 § 7.701.53(b). Such critical incidents must also be reported to Licensing within 24 hours pursuant to 12 CCR 2509-8 § 7.701.52.

When a person tries to pick-up a child who is not the child's parent or legal guardian who appears to be under the influence of either drugs or alcohol our school policy is to not allow the child to go with that individual. Instead, the parent or legal guardian will be contacted and the child will remain at school.

Parent Signature: _____ Date: _____

Adults authorized to pick up my child:
